

**SAINT MARY PTU
EXECUTIVE BOARD MEETING
MARCH 9, 2006**

Attendance: Haydiee Perkins-Burkes, Dan Humphrey, Colleen Elbert, Annie Cunningham, Rick Knowlton, Cindy Finnegan

Meeting was held at The Unicorn in Grafton.

Haydiee thanked us all for attending.

Dan began the meeting with a discussion about the St. Patrick's Day party which will be held in the gym on Friday March 17th from 6-10p.m.

He has a flyer put together.

The cost per plate came out to be \$4.00. Jenifer Ehlke is doing the catering. She doesn't need any help as she has her own people who help her.

Dan will meet with Fr. Thom on Thursday to see what sort of paper products we need.

We may not need any and there may not be any charge. He will keep us posted.

Thursday, the junior high will help with the set-up. At 1:00, the projectors will be set up.

The hook up with Comcast was free for the night.

There will be balloons for decoration.

The bagpiper will cost \$100 for one hour.

The Feezers (Joel Fritz's band) will charge \$400 for the 3 1/2 hour evening.

For the Irish dancers, Haydiee will put together gift bags, plus they receive \$100 for a half hour. She will put in candy, maybe the little chocolate gold coins, a juice box, St. Patrick's stuff.

We can leave the tables and chairs up as there is another function the next day in the gym.

We have 50 couples as of right now. We will set up 8 at a table, 14 tables.

Annie found shamrock plants for \$2.00 to use as center pieces.

Rick is taking care of the sideboards and lottery drawings, raffles.

"Pot O'Gold" door prize will use your ticket. The extra tickets can be purchased for \$20.00.

Cindy Finnegan and Haydiee will work the door from 6:00 – 7:15.

6:30 – 9:00 will be dinner.

If an emcee is needed, Dan will do it.

The bar will be attended by Dan and any husbands who are willing to help for a short time.

Dan and Rick will pick up the alcohol from Paul's Beverage.

Cookies and snacks will be out over to the side of the serving window.

We will have \$100 in change for the drawings, side boards, etc.

50/50 will be \$1.00 or 6 for \$5.00.

Sideboards will be \$5.00 a ticket, 25 tickets per board, 4 boards. Should be a \$75 profit.

There will be a drawing to see who wins the shamrock plant.

Annie has table cloths and confetti to decorate.

Cindy will bring the checkbook to pay people.

Elections:

There will need to be an election this year for a new President, one vice-president, corresponding secretary, recording secretary, and treasurer. One vice president will continue for one more year. We need to confirm the count with Michele Flanigan, but we believe Annie had more votes and was to serve two years. Rick's term will be over after this school year. These positions are all two year terms.

Cindy will speak with Michele Flanigan about putting together a nominating committee. Haydiee will put a blurb in the newsletter about the available positions.

Drawing for tuition award

The drawing for the \$500 tuition award will be during the April 6th general meeting. We will put this in the newsletter. We will ask Fr. Thom or Fr. Ed to pull the winner.

Playground:

We need to lay out a timeline for the playground. Plan to do this during the April meeting. Steve Ross will pull up the blacktop and install the playground. We will put this info in the newsletter. We need to explain the cost of the installation so that there is no confusion among the parents. We will tell them how the funds are used. Hopefully, we can have progress during the last week in June.

Other Business:

During the May 11th executive meeting, we will discuss finances. We need to structure the fund raising, give dates and what the purpose of the fund raiser is, where the money will go and be used for.

If a family has a financial need for assistance for their child for a field trip, the teacher or the parent(s) can come to PTU and the assistance will be determined on a case-by-case need.

Mrs. Buss is taking her class to The Sorrowful Mother Shrine in preparation for First Communion. The bus will cost \$319. She has 26 students. Dan feels if you leave the county, you should use a bus. We will pay for this bus ride.

From now on, if a teacher requests money from PTU, we will ask them to write a small blurb for the newsletter.

Back to School Night, we will have the teachers announce to parents about the assistance that PTU can provide.

Mrs. Knuff asked for \$329.95 for storage units for her classroom. The canvas holders are on hold as the woman who offered to make them is waiting to see if she can get the material cheaper. We will cover the cost of these.

Kelly Copa asked for die cuts. We will wait to see if we have funds left.

We discussed asking the JVS students to assist with some renovations in the Guardian Angel Building bathroom.

The invoice from the candy sale is coming. We owe \$5050. Our profit so far is \$6665. Cindy gave us a sheet outlining our finances. This sheet is attached to my notes. If anyone would like to view this sheet, contact me and we will make arrangements for them to get a copy.

The Diocese is having schools submit a nutrition plan which will include class treats.

The yard signs for marketing will go up in April.

The resale shop is doing very well.

We tabled the discussion about the finances for assistant teachers.

Junior High is having a dance April 28th. It will be in the gym from 7 – 10p.m. Mike Moore will provide the music. This year will just be SMS, maybe we can expand to other area junior highs in the future.

I will forward the minutes to Dan and he will forward them to Parish Council as they are requesting minutes from all organizations and committees for the parish and school. I informed the Board that I forward the minutes to AnnMarie Smeraldi every month to be posted on the website.

Haydiee stated that we need to review our by-laws.

We are debating whether or not to have a speaker come in to the class rooms to talk about internet safety. We briefly discussed MySpace.

The next meeting will be a general meeting in the Weigand Room on April 6th at 6:30.

Minutes respectfully submitted on March 15, 2006 by Colleen Elbert.